Annual Meeting Packing List

**Cloquet**

* Annual Meeting Booklets – 150
* Volunteer spot list
* Six tablecloths, one being the NCU logoed tablecloth
* Lanterns- 150 (giveaways)
* Kids Gifts
* Baskets (4)
* Name Plates for board members
* Sign In sheets
* Tablets with member list
* Board folders
* Script for interpreter
* Prize drawing winner form
* NCU banner
* Camera
* Clorox wipes
* Paper towels
* Cash for prizes
* Coffee signs-regular & decaf
* Directional signage
* Drawing registration slips
* Drawing box
* 2 NCU blankets
* Raffle tickets
* Duct & scotch tape
* Pens
* Scissors
* Master member list
* NCU cooler
* Projector
* Screen
* Computer
* Easel
* Speaker with microphone

B&B is going to provide (deliver) coffee, water & brownies (plus cups, creamer, ect.)